

### **Due September 1 to be commissioned at upcoming Annual Conference**

**Autobiographical Statement** which reflects your faith, family, health and academic journey to your call to ministry, and your future for servant leadership - min. 3 pages, max. 6 pages (BOD ¶1324.13)

#### **Proclaiming the Word**

[Sermon Video Uploading Instructions](#)

Prepare and give an original sermon that includes a call to action, to move people to respond. You choose the Scripture and include the text on the front page of your transcript. Sermon needs to be videoed live before a congregation or ministry setting. Cite resources used.

#### **Doctrinal Questions**

Written responses to the doctrinal questions in BOD 2016 ¶1324.9 - Min. 15 pages, max. 20 pages including works cited page

#### **Psychological Assessment**

Call your provider and schedule an appointment so the report is received by October 1st.

#### **Background and Credit Check**

Contact the Conference Office for required forms.

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- All written materials must be double-spaced, 1" margins, and 12 pt. Times New Roman Font.
  - Make sure your reflections show depth of thought and are absent of grammatical syntax errors.
  - Candidates must communicate clearly in oral and written form (¶¶330, 335)
  - It is highly recommended that your work is proofed by a Full Elder or Deacon not currently on the Board of Ordained Ministry at least 3 weeks before the deadline. Contact the Leadership Development office for suggested clergy.
  - Submit materials as separate PDFs to [leadershipdevelopment@dakotasumc.org](mailto:leadershipdevelopment@dakotasumc.org)
  - Name files such as `Autobio_Bieber_2019`, `SermonTranscript_Bieber_2019`, etc.
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**Materials will be reviewed by the Board of Ordained Ministry before an interview is scheduled. If guidelines are not met, an interview will not be granted. Notification will be sent by September 30th.**